



RI District 1040



Rotary Youth Development under Sail In partnership with Ocean Youth Trust North

PROGRAMME

In 2016 The YDUS programme with District 1040 will cost £560 per individual. This price is inclusive of the 6-day voyage (food, accommodation, wet weather and safety equipment), Polo shirt with OYT / Rotary International branding, pin badge and Log-book.

Individuals must be aged 14 – 17 on date of departure

Stage 1 – Reserving a place(s) the voyage

1. Rotary Club Booking form and information letter is made available to each of the clubs via OYT or D1040 Project Officer.
2. Rotary clubs return their Booking form to Client Services, indicating the number of places that the club wishes to book and the chosen date of the voyage. (At this stage full payment is expected) (Invoice advice and receipt of payment is sent to the Rotary club contact who made the booking.)
3. OYT Office records the name of the club / club contact / number of places reserved (with dates) on the VP (Individuals tab)
4. Client services acknowledge and confirm booking (using the 'what comes next' template email) with the Rotary contact. (Trevor Woodward is copied into the email)

Stage 2 – Rotary Club Selection of the Individual(s)

(In this stage the Rotary club selects the individual/s and begins to develop the relationship between the club and the family this should include the following;

- Assisting with completion of the paperwork
 - Ensuring that the individual(s) know what is expected
 - Offering assistance in dropping the young person off at departure port, and collecting them at the end of voyage
 - Make the nominee aware that they would be expected to make a presentation to the sponsoring Rotary club
5. The Rotary contact selects the nominee(s) for the voyage and informs OYT North (Client Services) of the name and contact details of the individual.
 6. OYT North issues the Nominee Registration form, kit list and joining Instruction to the Rotary contact and the nominee(s)
 7. The booking form is filled in by the selected individual and returned to the Rotary contact. (*The updated Rotary International Nominee Registration form will include the desired polo shirt size*)



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Stage 3 – OYT North Records details of the Individuals

8. Rotary contact collects the nominee registration form from the individual and returns it to OYT North.
9. OYT North Record the details of the young people on the VP (individuals tab).

Stage 4 – The Voyage

10. Rotary club will assist in arranging transport for the individual(s) to get to the port where the voyage begins. (If the young person is travelling with the Rotary contact then this journey **must** be made with one male and one female adult (unless the parents are travelling too)
11. Individual dropped off for the beginning of voyage. Parent / Rotary contact is made clear of dates and times of disembarkation.
12. At the ends of the voyage the Rotary contact /parent collects the individual(s).

Stage 5 – Post Voyage Presentation

13. The Rotary contact maintains the relationship with the young nominee(s), offering advice on preparing for the presentation to the Rotary Club, as well as fixing the date of the presentation to the club.
14. Nominee(s) feed back to the sponsoring club

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